

How To Have Fun At



Suncatchers is a program designed to provide an enriching experience for your child. Although we are licensed to provide daycare, Suncatchers is so much more than supervision! Your child will have an opportunity to learn many things along with other children, and can choose from a wide variety of activities. Our child/staff ratio is 10/1, often smaller, so that we all have fun while we learn.

Hours of Operation: 7 AM to 9 AM and 3:27 PM to 6 PM on in person school days. If school is closed, as for vacation or snow days, then Suncatchers is also closed. When school closes early, as on teacher conference days and holidays, Suncatchers remains in session until 6 PM. When school is closed early due to snow, then Suncatchers will remain open until all children are picked up, with the understanding that the staff will also need to get home safely. When there is a two-hour delayed opening for school (i.e.: snow) then Suncatchers will open at 8:30 AM.

Parents **MUST** sign their child in and out of the program. No one except parents will be allowed to pick up a child unless a parent has authorized this in advance. Please note that while COVID procedures are in place the Suncatchers Staff at the desk will sign your child in/out. This is to promote social distancing for both our staff and families.

Location: Suncatchers operates primarily from the cafeteria at Melissa Jones School. Drop off and pick up is in the cafeteria between 7 – 9 AM and 3:27 – 6 PM.

Payment: The fee for service is \$8.00/hour on a half-hourly basis after the first hour. Payment must be made **prior** to your child attending any of our programs or activities on a daily, weekly, or monthly basis.

If your child is registered and you have a change of plans from his/her regular Suncatcher schedule (illness, scouts, going to a friend's, etc.) **WE NEED TO KNOW**. You **MUST DO** the following to insure that your child goes where you intend:

1. Call Suncatchers by 8:30 AM of the day involved (203-457-1833) or send an email to suncatchersllc@comcast.net. The answering machine is always on. We must get a phone call, an email, or in-person message from you.

AND

2. Send a note to your child's teacher for that day. **DO NOT** send a note to Suncatchers. This is a double check system to protect your child in case your child does not turn in the teacher's note.

If you need to make a permanent change to your child's schedule, we need to know at least 2 weeks in advance of the change.

Late Pick-up Policy: There will be a \$25 charge for parents who consistently pick up their child late. All parents or authorized persons will sign a late pick-up at the time of pick-up. The cafeteria clock will be used to determine the time.

Suggestions: We are always happy to hear project and class activity ideas from you and your child, so feel free to share your child's area of interest.

Enrollment: Complete the attached registration form (we need two local emergency contact people, do not leave this blank), and a medical form. If you have a copy of your child's school physical form, then that is sufficient. There is a \$10 registration charge per family to be paid at the time you turn in your paperwork.

General Statement of Policy: Please let us know if anything is of concern to you regarding your child's time in our program, and we will do the same. Suncatchers is a program committed to fostering the creativity of every child.

Finally, the mission of Suncatchers is to give children an environment where they feel comfortable to explore and learn - and have fun!

“Fun is good.”

Dr. Seuss

If you have any questions, please call, email or write.

Suncatchers LLC

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